

Venue comparison matrix.

Compare up to four venues fairly: weight the criteria, score them, multiply – the highest total wins.

EVENT

DATE

PARTICIPANTS

BUDGET

HOW IT WORKS

1

Weight 1–3 per criterion

2

Score 1–5 per venue

3

Add up score × weight

1 = not met · 3 = adequate · 5 = ideal

CRITERION	WEIGHT	LOCATION 1	LOCATION 2	LOCATION 3	LOCATION 4
LOCATION & TRAVEL					
Location and accessibility					
Public transport					
Parking					
ROOMS					
Capacity fits the group					
Flexible seating					
Breakout rooms					
Daylight and atmosphere					
Accessibility					
AV & EQUIPMENT					
AV: projector, sound, microphone					
Wi-Fi quality					
Blackout					
CATERING					
Quality and choice					
Flexibility on dietary needs					
PRICE & SERVICE					
Value for money					
Support and service					
Cancellation terms					
OVERALL IMPRESSION					
Gut feeling					
Total (score × weight)					

Compare venues and enquire directly

www.justroom.at/en/venues